

22 December 2008

Dear Councillor

LICENSING TASK GROUP

A meeting of the Licensing Task Group will be held in the Chief Executive's Office, Council Offices, Saffron Walden, on Tuesday 6 January 2008 at 9.30 am.

Yours faithfully

JOHN MITCHELL

Chief Executive

AGENDA

- 1 Election of Chairman.
- 2 Apologies for absence and declarations of interest.
- 3 Note terms of reference.

(The Licensing Committee at its meeting on 19 November 2008 resolved as follows:-

“RESOLVED

- 1 that a Licensing Task Group be established led by an officer to be appointed by the Chief Executive;
- 2 that Councillors Loughlin, Morson, Perry and Walters sit on the Task Group;
- 3 that the purpose of the Group be to agree with the Council's accountants the relevant financing figures pertaining to licence fees for presenting to the Committee at its meeting on 21 January.
- 4 that its terms of reference be to bring to a conclusion the question what licence fees are just and progress the outsourcing of vehicle testing at Dunmow.

5 that the Task Group cease to exist at the end of 21
January 2009.”

5 Agree way forward/action plan etc

6 Any other items, which the Chairman considers to be urgent

7 Date of next meeting

To: Councillors , J I Loughlin, D J Morson, D G Perry, and A D Walters

Also for information to:-Michael Perry, Catherine Nicholson, Murray Hardy,
Adrian Webb, Ron Pridham and Angela Knight.

Lead Officer:	John Mitchell	(01799) 510400
Democratic Services Officer:	Maggie Cox	(01799) 510369